

DEPARTMENT OF SOCIAL SERVICES

Community Care Licensing Division
Northern California Children's Residential Licensing
Regional Office and Out-of-State Certification Program
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**OUT-OF-STATE ANNUAL REVIEW****CHILED A INSTITUTE**

1020 Mississippi Street
La Cross, Wisconsin 54601

FACILITY VISIT DATE(S): May 24, 2006

OUT-OF-STATE CERTIFICATION UNIT (OSCU) STAFF MEMBER:

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PURPOSE OF VISIT:

Chileda Institute is seeking re-certification with the State of California, Department of Social Services, Community Care Licensing Division, Out-of-State Certification Unit. The purpose of this visit is to verify the facility is in compliance with California Group Home Licensing Standards in order to become re-certified.

CALIFORNIA PLACING AGENCIES:

Currently, Santa Cruz, Orange and Yolo are the only California County's making placements to this facility.

FACILITY AND PHYSICAL PLANT OVERVIEW:

Chileda is located the residential district of the downtown area of La Cross Wisconsin, next door to the Franciscan Skemp Healthcare Hospital. The facility grounds consists of three living units, medical office, gymnasium, school (classrooms) and other administrative office space.

The campus facility's buildings, grounds, furniture, equipment and supplies appeared to be plentiful and in good repair. The individual cottages, bedrooms, kitchen and bathrooms were found to be very clean and in order.

Chileda has plans to be relocated in their new facility by the fourth week in August, 2006. Certain classroom offices etc. are in the process of being packed and boxed for relocation.

FIRE CLEARANCE:

Fire clearances are conducted by the La Cross Fire Department every six months. The last fire inspection provided for this review was conducted on October 10, 2005. No violations were noted in this review.

WISCONSIN LICENSING AND COMPLAINTS:

Chileda is licensed by the State of Wisconsin, Department of Health and Family Services Division of Children and Family Services.

In January, 2006 a complaint was received regarding a crisis intervention incident involving a staff, client, and his mother. Allegation suggested that the staff used inappropriate contact while attempting to physically prompt a client who appeared to be inappropriately engaged in a "bear hug" with her mother. After further investigation, the complaint was concluded as "not substantiated." However, during the course of the investigation it was determined that other non-compliance issues needed to be addressed. These issues included; failure to report possible abuse or neglect, failure to report in a timely manner, program for general activities, and providing a modified diet to a client.

On June 2, 2006, contact was made with Wisconsin Licensing Division of Children and Family Services. The licensing representative reported that CI has met their plan of correction addressing all above issues and is currently operating under full licensing status.

HEALTH DEPARTMENT CLEARANCES:

Chileda has no need for a campus cafeteria. All meals are prepared and provided by the Franciscan Skemp Healthcare Hospital next door. The facility has an annual contract with the hospital to provide meals to the children. The hospital is required to maintain compliance under the State and Local agency-school food authority agreement. Under the hospital contract agreement, Chileda is required to maintain copies of these health certifications to ensure all regulations are met. No issues of concern found in this area.

ADMINISTRATION AND PLAN OF OPERATION:

Chileda provided copies of valid licenses for their Residential Care Facility. Administrative review revealed no issues related to intake procedures, operating outside of licensing capacity, staff ratios, etc. The total census at the time of this visit was 42, three of which were California Youth.

PROGRAM REVIEW AND CHANGES, (If applicable):

Since the initial certification, Chileda has not made any changes to their overall program statement and/or philosophy for treatment.

The residential program remains the same as the previous year.

EMERGENCY INTERVENTION PLAN (EIP) / INCIDENT REPORTS (IR):

Chileda continues to use the “Crisis Prevention Institute (CPI)” behavioral intervention. A review of recent incident reports (IR’s) indicated that staff continues to utilize verbal intervention and arm-escorts as means for redirection.

Chileda does not currently have any data charts or means of tracking IR’s through their current data system. According to facility administration, California’s current IR reporting requirements has not posed to be problem so far. Agency will continue to report IR’s on a day to day basis or as often as needed.

PERSONNEL AND CLIENT FILE REVIEW:

Personnel and Client files reviews revealed no major issues of concern. The following issues are addressed pertaining to file records:

- Issue: Staff personnel Paggie, did not have up-dated first-aid and CPR on file. (This issue will be addressed in the Plan of Correction (POC).
- Issue: Client G.K did not have verification of a medical consent form.
- Issue: Client B.C. did not have a valid dental provider signature for required annual dental visit.

(Issues to be addressed in the Plan of Correction POC)

CLIENT(S) AND PERSONAL RIGHTS (REVIEWED):

All personal rights were observed posted in the living units during inspection tour.

Upon admission, the child rights statement document is signed by the child and his/her authorized representative and filed in the child’s file. The policy is explained to those children capable of comprehending the policy.

MEDICAL, DENTAL, AND NUTRITIONAL FOLLOW-UP SERVICES:

Children are required to have physicals and dental examinations on an annual basis. Dental services continue to pose problems for California children covered under Medicaid in Wisconsin. However, the facility has managed to deal with this issue on a case by case basis to ensure that the coverage is provided when this occurs.

Medication, physician and dental client records appeared to be properly document in each student file, (see above client records). In case of a medical emergency, the children are taken next door to Franciscan Skemp Healthcare.

TREATMENT SERVICES (COUNSELING, GROUPS, THERAPY ETC):

Chileda Day Services provides students with significant disabilities, primarily autism or developmental disabilities. Occupational therapy, physical and speech therapy, art and music instruction, community training, and functional skills training continues to be the primary services for treatment. Services provided are indicated by the Individualized Educational Plan for the students.

Due to the cognitive ability of most students, individual and group counseling is only provide for higher functioning student who have the ability of benefiting from these counseling sessions.

STAFF ORIENTATION AND TRAINING HOURS:

Review of staff's file revealed no issues regarding training hours. Documentation was found for all training hours and is posted on a bulletin board in the administrative office. Staff has the convenience of reviewing the board on a daily basis in order to keep track of required hours.

The Chileda staff is required to complete 45 hours of initial training and 24 hours of annual in-service training which includes: Crisis Prevention Institute (CPI) Residence Rights, Sensory Awareness, Suicide Intervention, TEACCH, Social Services, Sex Ed for D.D populations. Diversity Sensitivity, CPR, etc.

SCOPE OF CERTIFICATION REVIEW:

Certification review covered the following areas: programming, intake and discharge procedures, discipline policy, emergency intervention techniques, medical procedures, staff and client file review, facility file review, staff interviews, observation of program and daily activities, criminal record review, personal rights, food services, staff trainings, emergency disaster plan, fire clearance, and all issues pertaining to physical plant.

Note: California youth not recommended for interview due to the low cognitive ability to communicate in an interview setting.

OUT-OF-STATE CERTIFICATION FINDINGS, VIOLATIONS AND PLAN OF CORRECTIONS:

Licensee is required to prepare a Plan of Correction (POC) that will resolve the following issues:

1. Personnel Files: Ensure that staff Paggie is up to date in Basic First Aid and CPR. Provide a schedule for anticipated date of training and completion.
2. Client files: Ensure client file contain approval and signatures for medical consent for treatment and signatures of a medical/dental providers.

CERTIFICATION DECISION:

Chileda will be offered an opportunity to provide a Plan of Correction (POC).
Re-Certification is expected to continue following review of the submitted POC. Please submit a POC for the following issues addressed by: **June 16, 2006.**